



Aims

- Minimise the disruption to pupils' education and the delivery of the curriculum;
- Ensure robust safeguarding measures continue to be in effect during the period of remote learning;
- Protect pupils from the risks associated with using devices connected to the internet;
- Ensure provision is in place so that all pupils have access to high quality learning resources;
- Ensure all pupils have the provision they need to complete their work to the best of their ability, and to remain happy, healthy, and supported during periods of remote learning;
- Ensure staff, parent, and pupil data remains secure and is not lost or misused.

Flexibility of Learning

We realise that the circumstances that cause our school to close will affect families in a number of ways. In our planning and expectations, we are aware of the need for flexibility from both home and school:

- Parents may be trying to work from home so access to technology as a family may be limited. Parents may have two or more children trying to access technology and need to prioritise the needs of young people studying towards GCSE/A Level accreditation;
- Teachers may be trying to manage their home situation and the learning of their own children;
- Systems may not always function as they should. An understanding of, and willingness to adapt to these difficulties on all sides is essential for success.

We aim to keep our expectations high in achieving 3 hours of quality learning per day for EYFS and KS1 and 4 hours in KS2. We will endeavour to support pupils, parents and staff throughout periods of closure in the best way that will enable pupils to continue their learning and reduce the negative impact of home schooling.

Management of Expectation

We believe that it is in the best interests of our children that we continue to provide structured support so that children do not miss teaching and learning opportunities. It must be noted that the work children engage in during a period of closure will be part of our current planning and

so cannot be considered as optional. Children and parents should consider the arrangements as set out in this document as highly recommended.

Teaching Staff will:

- Share teaching and activities with their class through Tapestry or Microsoft Teams; where appropriate this may include direct teaching of a lesson by video or a website such as White Rose or BBC Bitesize;
- Continue teaching in line with current planning that is already in place throughout the school, wherever possible and appropriate. However, we have made some adaptations in some subjects. For example, 'in school' PE sessions will look different from those which pupils engage in at home as we have different facilities and equipment at our disposal in school;
- Accept the fact that learning remotely will be more difficult, so tasks will be set in smaller steps to allow for this;
- Keep in contact with children through Tapestry, Microsoft Teams and phone calls if required;
- Reply to messages, set work and give feedback on activities;
- Allow flexibility in the completion of activities, understanding that the circumstances leading to our closure will affect families in a number of ways;
- Take regular breaks away from the computer or iPad to engage in other professional duties as much as circumstances allow e.g. Leadership roles;
- Ensure that content and links uploaded to learning platforms by staff have been checked to ensure that they are appropriate;
- If unwell themselves, be covered by another staff member for the sharing of activities, feedback and support.

Children will:

- Take regular breaks, get fresh air, exercise and maintain a reasonable balance between online engagement and offline activities;
- Keep their password private and ensure that it is only used by themselves or their parents;
- Only access the material shared by their teacher and ask for parental permission to use technology for anything beyond that;
- Complete the work allocated within the school day as far as it is possible, although the school recognises that there may be reasons why work is completed at different times;
- Check Tapestry and Microsoft Teams at least daily and use courtesy together with standard English and the correct spelling, punctuation and grammar when commenting on either platform;
- Complete work to the standard that they would do in the classroom;
- Let a member of staff know if they need help with anything via Microsoft Teams;
- Not use emails to contact teachers. Teachers will not enter into email dialogue with pupils;
- Submit completed work for the day via Microsoft Teams;

- Read daily, either independently or with an adult.

Parents will:

- Check their filters and settings at home before allowing their children to access the internet on any devices. Direct supervision of their use may also be advisable, particularly for younger pupils;
- Support their child's learning to the best of their ability; ensure that their children engage in learning for all lessons provided;
- Not screenshot or copy any information, messages or posts to share on social media or any other platform;
- Know they can continue to contact their class teacher as normal through Tapestry, Microsoft Teams or by email if they require support of any kind;
- Let school know if there are any reasons why their child is unable to access work and ask school for support;
- Make the school aware if their child is sick or otherwise cannot complete work;
- Check their child's completed work each day and encourage the progress that is being made;
- Be mindful of mental well-being of both themselves and their child and encourage their child to take regular breaks, play games, get fresh air and relax; monitor the amount of time children are spending on screen and follow guidance provided.

Remote Learning Access Information

Home learning will be provided on Tapestry for Preschool and Class 1. Classes, 2, 3, 4 and 5 will access home-learning via Microsoft Teams.

Parents/Children should submit work via Tapestry/Microsoft Teams to enable teachers to check this work and give feedback, as appropriate. Work submitted after a deadline may not be marked.

Messages sent within Tapestry or Microsoft Teams are secure. They can be seen by all teachers with access to a class, but not by other pupils. All classes have more than one teacher monitoring them.

If children do not have access to a suitable device, such as tablet, phone, laptop or gaming console, school will do their best to provide a tablet/laptop for the child to borrow for the duration of isolation/lockdown. Where this isn't possible, printed resource packs will be provided.

School will ensure that all school-owned equipment and technology used for remote learning has suitable anti-virus software installed.

We are able to provide free SIM cards, that fit all types of WIFI devices, these provide 30GB data for 90 days. If you do not have WIFI or sufficient data then please contact the school office.

School will be in regular contact with parents/children throughout the period of isolation/lockdown in order to keep in touch, establish any difficulties with accessing work and provide assistance and support where necessary.

Should staff choose to communicate with children through videos of themselves/live streaming, all staff and pupils using video communication will ensure:

- Your camera is switched on;
- Your microphone is muted;
- You have either a 'blurred' background or select an appropriate alternative background from the Teams gallery of background options (see graphic below for further guidance);
- You unmute your microphone when you need to speak and then mute again once finished;
- You use the 'hands up' and 'chat functions' to interact with your teacher (see graphic below);
- You dress appropriately for learning (e.g. no pyjamas);
- You video conference from an environment that is quiet, safe, public and free from distractions. Please avoid using a bedroom for video conferencing.